ANSONIA COMMUNITY ORGANIC GARDENS
RULES & REGULATIONS

The following regulations have been adopted to ensure the orderly use of the property entrusted to the Ansonia Community Organic Gardens:

1. No herbicides (weed killers) or pesticides or synthetic fertilizers are to be used at the gardens. Only organics approved by the Connecticut D.E.P. Pesticide Compliance Division will be allowed to be used at the gardens.

2. All members shall maintain neat and orderly plots and keep their gardening materials and equipment within the confines of their assigned area. Personal property may be left at the garden at the member's own risk; all members shall respect the personal property and plots of other members.

3. Biodegradable debris such as weeds may be left at the community debris pile on the far corner of the property; non biodegradable debris such as plastics and metal should be removed from the property and disposed of appropriately. Any plot that a member will not be using in the following year must be cleared off completely at the end of the garden season.

4. As this is a community garden, all members are expected to take an active role in the general maintenance of the property. During the annual spring meeting, members will have the opportunity to discuss what tasks that they are willing and able to take responsibility for during the coming year.

5. The front gate is to be kept closed at all times during the growing season.

6. There will be no hunting, trapping, or disturbing the local wildlife.

7. Dogs and other pets must be restrained at all times.

8. There will be no possession or consuming of alcoholic beverages on garden property.

9. Members will observe all applicable federal and state laws, including those prohibiting the use of drugs or any other illegal substance while on garden property.

Any member who does not comply with the above rules shall forfeit their gardening privileges. Re-admittance shall be at the discretion of the remaining members.

LIABILITY: Any person or group who is granted the use of vacant public land for gardening purposes shall indemnify and save harmless the city and all its officers, agents, and employees against suits and claims of liability of each name and nature arising out of, or in consequence of the use of public land.

Have a happy and bountiful gardening season!
ANSONIA COMMUNITY ORGANIC GARDENERS, INC

CONSTITUTION

ARTICLE I - NAME

This organization shall be known as “Ansonia Community Organic Gardeners, Inc.”

ARTICLE II - PURPOSE

Section 1. The purpose of this organization shall be to establish community gardening sites and to educate members and general public in organic gardening methods.

Section 2. Organic gardening shall constitute any and all methods which are not detrimental to the environment.

Section 3. The purpose shall also be to establish community gardens in our neighboring towns, and to assist others wherever possible.

ARTICLE III - MEMBERSHIP

All those shall be eligible to membership and maintain a garden plot who are willing to adhere to the policies of this organization; and pay annual dues in the amount determined at the annual general meeting.

ARTICLE IV - GOVERNMENT

The officers of this corporation shall consist of President, Vice-President of Buildings & Grounds, Vice-President of Education & Public Relations, Recording Secretary and Treasurer.

ARTICLE V - BOARD OF DIRECTORS

The board of directors of this organization shall consist of the elected officers.

ARTICLE VI - AMENDMENTS

Section 1. This constitution may be amended at any regular, special, or semi-annual meeting by two-thirds (2/3) vote provided twenty per cent (20%) of the members are present.

Section 2. The proposed amendment(s) will be read at a general meeting and a vote taken at the following meeting.

Section 3. Written notice of both meetings must be mailed to the last known address of each active member at least ten (10) days prior to the date of each meeting.
ANSONIA COMMUNITY ORGANIC GARDENERS, INC

BY-LAWS

ARTICLE I - MEMBERSHIP

Section 1. Membership in the Ansonia Community Organic Gardeners, Inc. shall be limited to those having an interest in organic gardening and environmental concerns. Members may join by showing the above interest.

Section 2. All applications for membership must be accompanied by a signed agreement to policy and by the payment of dues to the treasurer.

Section 3. An honorary member may be elected by a two-thirds (2/3) vote of the board of directors. Those so honored are exempt from dues and may not vote or hold any office.

Section 4. Any member who does not adhere to the policies of this corporation can have his membership terminated by a unanimous vote of the board of directors. When a membership is terminated by this action, a notice will be sent by registered mail to said member giving him two (2) weeks to remove his crops; after which time all remaining crops and plot will be forfeited.

ARTICLE II - MEETINGS

Section 1. Meetings of the board of directors shall be held quarterly including general meetings that shall be held in the spring and fall of each year. Meeting times and locations shall be determined by the board of directors.

Section 2. Special meetings may be called upon the affirmative vote of the majority of the officers meeting in either special or regular session, or by a written request of a minimum of ten (10) active members.

Section 3. Meetings shall be called to order by the President or the Vice-President of Buildings and Grounds in the absence of the President.

Section 4. The order of business shall be the same at every meeting and shall be as follows:

- Reading of Minutes
- Reports of Officers and Committees
- Old Business
- New Business
- Program
- Adjournment

Section 5. Any of the items such as reports or other business noted in Section 4 (above) may be omitted at special meetings.
ARTICLE III - DUES

Annual dues shall be payable on or before May 1st by those who wish to continue their membership.

ARTICLE IV - GOVERNMENT

Section 1. The board of directors shall have control and management of the property and management of the corporation, subject to the will of the membership. Funds of the organization shall be withdrawn from the bank or banks with which they are on deposit by the signatures of the Treasurer and the President.

Section 2. If any vacancies occur in any office they shall be filled by the board of directors; such appointees shall serve until the next regular election.

Section 3. The board of directors, by a two-thirds (2/3) majority vote of the entire board may dismiss any member of the board for inactivity or just cause.

ARTICLE V - ELECTIONS

Section 1. Elections of officers shall be held annually at the spring general membership meeting. The membership shall be notified of the date and location of the elections not less than two weeks prior to elections.

Section 2. Nominations will be accepted from the floor on the night of the elections.

ARTICLE VI - DUTIES OF OFFICERS

Section 1. The President, as chief executive officer of this corporation, shall preside at general membership and board of director meetings, shall supervise the corporation’s affairs and activities, and shall make a semi-annual report there-on to the members. Delegations or special committees shall be appointed by the President, subject to the approval of the board of directors, to represent the organization at any meetings or assembly as may be necessary to exercise only those powers vested in them by the President and the board of directors. All officers shall report to the President.

Section 2. The Vice-President of Buildings & Grounds shall preside at membership, board of director and other meetings in the absence of the President. He or she shall be responsible for the procurement of additional gardening acreage as warranted by organizational growth. This officer shall be responsible for the maintenance of the grounds, of any structure and any equipment or tools belonging to or leased by the organization. He or she shall also be responsible for the procurement and distribution of garden supplies, the assignment of plots to members and the supervision of general gardening activities as may be referred to him by the board of directors. The Vice-President of Buildings & Grounds shall report to the President.

Section 3. The Vice-President of Education & Public Relations shall determine and fill the educational needs of the organization and the general public by the
acquisition of and disbursement of educational and resource material through newsletters, meetings, classes, courses, etc. He or she shall also be responsible for procuring meeting sites and the direction of all social activities and providing publicity for the organization. The Vice-President of Education & Public Relations shall report to the President.

**Section 4.** The Recording Secretary shall keep a permanent, written record of the minutes of all regular, special and board of director meetings. This officer shall assist the Vice-President of Education & Public Relations as directed by the President and shall be custodian of all official records of the organization. He or she shall also be responsible for all correspondence of the organization. The Recording Secretary shall report to the President.

**Section 5.** The Treasurer is the fiscal officer of the organization and as such shall collect the dues payable and be responsible for the cash flow as required. He or she shall keep the books which consist of a record of savings, a general journal and a checkbook. The Treasurer’s semi-annual report shall consist of a written income and expense statement. The Treasurer shall also keep a record of active members including a signed policy sheet and a receipt of dues paid. This officer shall also be responsible for submitting timely filings to the necessary governmental agencies as required by local, state and federal laws. The Treasurer shall report to the President.

**Section 6.** Any officer may appoint a committee to assist in carrying out the duties of his office.

**Section 4.** The President and the Treasurer shall be ex-officio members of all committees and each officer shall be an ex-officio member of all committees under their jurisdiction.

**ARTICLE VII – POLICIES**

**Section 1.** It shall be the policy of this organization to adhere to the regulations of the several governmental bodies under whose jurisdiction we may be subject.

**Section 2.** Statements of Policy of this organization shall be issued by the board of directors. The policy may be recalled or amended at any regular, special or semi-annual meeting by a two-thirds (2/3) vote provided twenty per cent (20%) of the members are present.

**ARTICLE VIII – RULES OF ORDER**

Robert’s Rules of Order shall govern the proceeding of all meetings of the organization and its constituent parts except as provided in these by-laws.

**ARTICLE IX – AMENDMENTS**

These by-laws may be amended at any regular, special or semi-annual meeting by a majority vote provided twenty per cent (20%) of the members are present, provided that notification has been given to the membership not less than ten (10) days prior to the meeting, and provided that the proposed changes have been read at a previous meeting of the members.